FIRES
EVACUATE
• Activate the alarm
• When fire alarm is activated, evacuation is mandatory
• Call for help—dial 911
• Warn others
• Evacuate immediately at the nearest exit
• Evacuate to an area that does not impede responders
• Assist persons with disabilities, if possible
• DO NOT USE ELEVATORS
• Do not re-enter the building until authorized by Campus Safety or Fire Department Officials

ACTIVE SHOOTER
IF INSIDE
• If advised or aware of an active shooter incident, immediately seek shelter in nearest room
• Lock and BARRICADE doors to protect yourself and others inside a room
• Do not leave your room until authorized by Campus Safety or Law Enforcement Officials

IF OUTSIDE
• If advised or aware of an active shooter incident, run in the opposite direction of the sound of gunfire. If in a room where barricading is NOT an option exit the room/building immediately in the safest known direction away from the sound of gunfire.

HAZARDOUS MATERIALS
SHELTER IN PLACE
• If advised to shelter for a HAZMAT incident, immediately seek shelter in nearest facility
• Close and lock all windows, exterior doors, and any opening to the outside, seal bottom of doors with towels or clothes (and windows if possible) (wet if possible)
• If possible, move to an interior room above ground floor with fewest windows, close vents or turn off A/C
• Do not leave the building until authorized by Campus Safety or Public Safety officials

TORNADO WARNING
GO TO DESIGNATED TORNADO SHELTER
• If the All Hazards Sirens are activated or you are notified of a warning, immediately seek shelter in nearest facility (or if no shelter is available lie flat in a ditch facedown covering your face)

• Proceed to the lowest level. If a basement is not available, seek an interior hallway or small interior room on lowest level, away from windows and doors
• All Clear will be announced over the local TV and radio stations or expiration of the initial National Weather Service warning DO NOT LEAVE UNTIL the All Clear is given

FOR ANY EMERGENCY: CALL 911

NON EMERGENCY PHONE #s:
Georgetown/ Scott County Dispatch Center: 502-863-7820
Georgetown Fire: 502-863-7833
Georgetown/ Scott County EMS: 502-863-7841
Campus Safety: 502-863-8111 or Ext. 8111

How you will be notified…
(Our emergency warning notification system)
• All-Hazards Emergency Warning sirens: (Continuous – See Tornado – Shelter in Place) (Pulsating – See Shooter - Lockdown)
• Fire alarms: (Evacuate the building)
• Email: An e-mail may be sent to all people with a georgetowncollege.edu address
• Text messaging: Georgetown College faculty, staff and students may sign up via the Georgetown College website to receive an emergency notification text message
• Webpage: The home page (www.georgetowncollege.edu) is the focal point for all campus-related emergencies
• Residence Life: College residences have procedures for alerting people in individual halls via their resident assistants, phones, and signage
• Local Media: The College works with the news media, radio, TV, newspapers, and Internet, to help spread the word
• Facebook: Individuals can sign up for a Facebook account (www.facebook.com/GeorgetownCollege) and join the Emergency Notification Group